



## Data protection statement

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We're pleased about your visit to our website, as well as your interest in our company. For us data protection is a fundamental customer-oriented quality feature. The protection of your personal data and the preservation of your personal rights are important to us.

With this data protection statement we would like to inform all visitors of our website about the nature, scope and purpose of the personal data collected, used and processed by us, and inform you about your rights.

You can generally use our website without the provision of personal data. However, if you use our company services on our website, the processing of your personal data may be required.

The data collected automatically when you visit our websites or personal data that you enter when you're using services, are processed in accordance with the current legal provisions for the protection of personal data.

If processing of your personal data is required and there is no legal basis for such processing, we will generally obtain consent for the required purpose of the processing.

As a company responsible for processing, we have defined technical and organizational measures to ensure the highest possible level of protection of your personal data.

However, we point out that data transmission over the World Wide Web can generally bear security gaps.

If you would like to make use of our company services and do not want to transmit your data via the World Wide Web for this purpose, you can also contact us by phone.

### 1. Contact details of the controller

Responsible according to the General data Protection Regulation:

**Company:** CCS-Express GmbH  
**Street:** Lilienthalstraße 8  
**Postcode / Town:** D-85399 Hallbergmoos  
**Telephone:** +49 811-5500-0  
**Email:** [info@ccs-express.de](mailto:info@ccs-express.de)

Data protection officer:

Mr. Stephan Hartinger  
Coseco GmbH  
**Telephone:** +49 8232-80988-70  
**Email:** [datenschutz@coseco.de](mailto:datenschutz@coseco.de)

### 2. Collection of general access information

Upon every visit to our website, server log file information sent by your browser is automatically recorded. These are:

1. IP address (Internet protocol address) of the accessing computer
2. The website from which you are visiting us (Referrer)
3. The website that you are visiting
4. The date and duration of the visit

5. Browser type and browser settings
6. Systems software

We indicate that this data cannot be assigned to a specific person. We are using this technical access information exclusively for the following purposes:

1. To improve the attractiveness and usability of our website,
2. To detect technical problems on our website at an early stage,
3. To deliver the content of our website correctly,
4. And to provide law enforcement authorities with the information necessary in the event of a cyber attack for prosecution.

This data is stored as a technical precaution for a maximum of 7 days to protect the data processing systems against unauthorized access.

### **3. Collection and transfer of personal data**

We use your personal data only for the purposes stated on this information page for data protection.

On our website the following forms exist for the collection of personal data:

#### **3.1 Registration on our website (customer area)**

On our website, we offer the possibility to register with your personal data in order to track the status of your shipments and to download invoices and shipment-related documents.

For registration in the customer area, we need the following information from you:

1. First and last name
2. Your position in the company
3. Company name
4. E-Mail address
5. Telephone and fax (optional)

The personal data you enter is collected and stored solely for internal and personal purposes.

The registration of the personal data with the voluntary provision of personal data serves to offer you content or services that can only be offered to registered users. The personal data inserted at the registration can be corrected/supplemented at any time.

There`s no disclosure to third parties.

#### **3.2 Data transmission of a shipping order**

On our customer portal you have the possibility (even without prior registration) to fill out a shipping order (courier order or shipping order) and forward it to us.

The personal data you entered will be collected and stored solely for the purpose of order fulfillment.

Depending on the nature of the contract, it may be forwarded to one or more processors, such as shipping companies or customs, provided that they are called in to fulfill the desired performance.

This notably concerns your contact information (name, address, telephone number and e-mail). Any further use or transfer of your data to third parties will not occur.

#### **4. What are cookies used for?**

Our website uses cookies in several areas. Detailed information and which cookies are used, can be found in our cookie policy at: <https://www.ccs-express.de/en/privacy-policy/>

#### **5. Use of tracking, analysis tools, and social plugins**

##### **5.1 Use of Google Analytics**

This website uses Google Analytics, a web analytics service provided by Google Inc. ("Google"). Google Analytics uses so-called "Cookies", text files that are stored on your computer to allow an analysis of your use of the website.

The information generated by the cookie about the use of this website (including your IP address) is usually transmitted to and stored on the Google servers in the United States.

IP anonymization has been activated on this website, so that the IP address of the users of Google within member states of the European Union or in other contracting states of the Agreement on the European Economic Area is shortened beforehand. The full IP address will only exceptionally be sent to a Google server in the United States and shortened there. On behalf of the operator of this website, Google uses this information to evaluate your use of the website, to compile reports on the website activities, and to provide it with other services related to website and Internet usage. The IP address provided by Google Analytics will not be merged with other Google data. You can prevent the storage of cookies by altering the settings of your browser software; however, please be aware that if you do this you may not be able to fully use all the features of this website. You may also prevent the collection of data generated by cookie and data related to the use of the website (incl. your IP address) to Google, as well as the processing of this data by Google by using the following link <http://tools.google.com/dlpage/gaoptout?hl=de> to download and install the browser plugin.

Get more information on the terms of use and privacy settings:

<http://www.google.com/analytics/terms/de.html> or <http://www.google.de/privacy.html>.

##### **5.2 Integrating plugins of social media networks**

Our websites uses buttons for social media networks

- Facebook, Facebook Inc., 1601 S. California Ave, Palo Alto, CA 94304, USA
- Twitter, Twitter Inc., 1355 Market St, Suite 900, San Francisco, CA 94103, USA
- Xing, XING AG, Gänsemarkt 43, 20354 Hamburg, Germany
- LinkedIn, LinkedIn Corp., 1000 W. Maude Avenue, Sunnyvale, CA 94085, USA

The buttons are marked with the logo of the respective social media network. These are not the usual plugins, but buttons connected to links. The buttons can be activated by clicking them. As long as these buttons are not clicked, no data will be transferred to the social media networks. Only when you click the buttons and therefore declare your consent to the communication with the social media servers, the buttons are activated and the connection is made.

Clicking the button corresponds to a so-called share plugin. The social media network will be provided with the information about the page you are visiting, which you can share with your contacts in your social media network. If you want to "share" the information, you must be

logged in. If you are not logged in, you will be forwarded to the login page of the social media network you clicked and you are no longer on the pages of CCS-Express GmbH. If you are logged in, the information will be transmitted that you would like to recommend the respective article. By activating the button, the social media network will also receive i.e. the information that and when you opened the corresponding page of our website, and also e.g. your IP address, browser details and language settings. If you click the button, your click will be sent to the social media network and used according to its data usage guidelines.

After activating the button, we don't have any influence on the collected data and data processing operations, and we are not responsible for this data processing and therefore also not responsible according to DSGVO. We are also not aware of the full extent of the data collection, its legal premise, the purposes, as well as the data retention. Therefore, the information provided is not necessarily complete.

The data transmission happens regardless whether you actually have an account with the provider or are logged in. If you are logged in at the provider, your data will be assigned directly to your account. If applicable, the providers also use cookies on your computer to track you. To the best of our knowledge the provider stores this data in user profiles that he uses for the purpose of advertising, market research and/or tailored website design. Such an evaluation is carried out in particular (also applies for non-logged in users) to display tailored advertising and to inform other social media users about your activities our website. You have the right to object to the creation of these user profiles. In order to exercise this right of objection, please contact the respective provider.

For the purpose and scope of the data collection and the further processing and use of the data by the respective social media network, as well as your related rights and options to protect your privacy, please refer to the information:

- **Facebook:** <http://www.facebook.com/about/privacy>
- **Twitter:** <http://www.twitter.com/privacy>
- **Xing:** <https://www.xing.com/privacy>
- **LinkedIn:** [https://www.linkedin.com/legal/privacy-policy?l=de\\_DE](https://www.linkedin.com/legal/privacy-policy?l=de_DE)

If you don't want them to receive data about you, please refrain from clicking the button.

## **6. Erasure, blocking and period of personal data storage**

We process and store your personal data only for the period necessary to achieve the respective storage purpose or various retention periods as required by law.

After the discontinuance of a storage purpose or after expiry of the retention period provided for by law, the personal data will be routinely blocked from further processing and deleted according to statutory provisions.

## **7. Data protection rights of the data subject**

If you have questions about your personal data, you can always contact us in writing. Under the **DSGVO (General Data Protection Regulation)** you have following rights:

### **7.1 The right to information (Art. 15 DSGVO)**

At any time you have the right to obtain information about which categories and information of your personal data are processed by us, for what purpose, and how long, and according to what criteria these data are stored and whether automated decision-making, including profiling, is used in this context. You also have the right to know the recipients or categories of recipients to which your data has been or will be disclosed; in particular recipients in third countries or

international organizations. In this case, you also have the right to be informed of the appropriate safeguards relating to the transfer of your personal data. In addition to the right of appeal to the supervisor authority and the right to information about the origin of your data, you have the right of erasure, rectification, as well as the right of restriction or right of objection against the processing of your personal data. In all cases mentioned above, you have the right to request from the data processor a free copy of your personal data processed by us. We are entitled to charge a reasonable administration fee for any additional copies you request or that go beyond the informational rights of the person concerned.

### **7.2 The right to rectification (Art. 16 DSGVO)**

You have the right to demand the immediate rectification of inaccurate personal data and to request the completion of incomplete personal data, also by means of supplementary statement, taking into account the purposes of processing.

If you would like to exercise the right of rectification, you can contact our data protection officer or the controller at any time.

### **7.3 The right of erasure (Art. 17 DSGVO)**

You have the right to demand the immediate erasure of your data („right to be forgotten“), especially if the storage of your data is no longer necessary, if you withdraw consent to the processing of data, if your data have been unlawfully processed or collected, and if there is legal obligation to erase them under EU or national law.

However, the right to be forgotten does not apply where there is an overriding right to freedom of expression or information, where data retention is necessary for the fulfillment of a legal obligation (e.g. retention obligations), for archival purposes precluding the erasure or for filing to the establishment, exercise or defense of legal claims.

### **7.4 The right to restriction of processing (Art. 18 DSGVO)**

You have the right to obtain restriction of processing of your data from the processing controller if you dispute the accuracy of the data, if the processing is unlawful, if you oppose the erasure of your personal data and request the restriction of their use instead, if the need for processing purposes ceases, or if you have objected to the processing according to Article 21 (1), pending the verification whether our legitimate grounds override yours.

### **7.5 The right to data portability (Art. 20 DSGVO)**

You have the right of data portability of your personal data, which you have provided to our company in a standard format, so you can transmit your personal data to another controller without hindrance, if, for example, you have consent on your part and the processing is effectuated by means of an automated process.

### **7.6 The right to object (Art. 21 DSGVO)**

You have the right to object at any time to the collection, processing, or use of your personal data for purposes of direct mail or market and opinion research, as well as to general business related data processing, unless we can demonstrate compelling legitimate grounds, which outweigh your interest, rights and freedoms.

In addition, you cannot exercise your right to object if a legal provision requires the collection, processing or use of the data or requires them to be collected, processed or used.

### **7.7 Right to lodge a complaint with a supervisory authority (Art. 77 DSGVO i. V. m § 19 BDSG)**

You are granted the right to lodge a complaint with a responsible supervisory authority, if you believe that your personal data has been infringed.

### **7.8 Right to revoke data protection consent (Art. 7 Abs. 3 DSGVO)**

You may withdraw your consent to the processing of your data at any time without giving reasons.

This also applies to the revocation of declarations of consent issued to us prior to the entry into force of the EU General Data Protection Regulation.

## **7. Legal basis of processing**

When processing personal data for which we obtain the consent of the data subject, Art. 6 para. 1, sentence 1 a) of the General Data Protection Regulation (DSGVO) serves as the legal basis. In the processing of personal data, that is necessary to fulfill a contract of which the data subject is a party, Art. 6 para. 1, sentence 1 b) (DSGVO) serves as the legal basis. This regulation also covers processing operations necessary to carry out pre-contractual actions.

As far as processing of personal data is required to fulfill a legal obligation to which our company is subject, Art. 6 para. 1, sentence 1c) (DSGVO) serves as the legal basis.

If the processing is necessary to safeguard the legitimate interests of our company or a third party and the interests, fundamental rights and fundamental freedoms of the data subject do not outweigh former interests, Art. 6 para. 1, sentence 1 f) (DSGVO) serves as a legal basis for the processing. The legitimate interest of our company is in the conduct of our business, as well as the analysis, optimization and maintenance of the security of our online offer.

## **8. Transmission of data to third parties**

We generally don't sell or confer user data. Transmission to a third party beyond the scope described in this privacy policy will only take place, if necessary to complete the requested service.

We only transmit data, if there is a legal obligation to do so. This is the case when government agencies (e.g. law enforcement authorities) request written information or a court order.

A transfer of personal data to so-called third countries outside the EU/EEW area does not occur.

## **9. Legal or contractual regulations for the provision of personal data and possible consequences of non-provision**

We point out that the provision of personal data in certain cases (e.g. tax regulations) is required by law or may result from contractual arrangements (e.g. information about the contracting party). For example, it may be necessary for a contract to conclude the data subject contractor must provide his/her personal data in order for us to be able to process his/her request (e.g. order). An obligation to provide personal data especially arises when concluding a contract.

In this case, if no personal data is provided, the contract cannot be concluded with the data subject. Prior to any provision of personal data by the data subject, the data subject may contact our data protection officer or controller in charge. The data protection officer or the controller then informs the data subject whether the provisions of the needed personal data are required by law or contract for the conclusion of the contract, and whether the data subject's concern imply the provision of the personal data or what consequences a non-provision of the desired data may have on the subject.

## **10. Existence of automated decision-making**

As a responsible company, we refrain from automatic decision-making or profiling in our business relationship.